

**Park City School District
June 21, 2016
Regular Session 4:00 PM**

Members present

Nancy Garrison, Philip Kaplan, JJ Ehlers and Julie Eihausen

Staff Present:

Ember Conley, Todd Hauber, and Lorie Pearce

Call to Order

Vice President Ehlers called the meeting to order at 2:32 p.m. Member Kaplan led the pledge of allegiance. Member Kaplan made a motion to adjourn to closed session for the purpose of discussing personnel, procurement and legal issues. Member Eihausen seconded the motion. Roll call vote. Motion passed unanimously.

Consent Calendar

Member Eihausen made a motion to approve the Consent Calendar as read. Member Garrison seconded the motion. Motion passed unanimously.

Member Garrison wanted to make a clarification that as they continue to wordsmith the Superintendent and Business Administrator Contracts, with the assistance of legal counsel, they are approving without any substantial changes in anticipation that the Board President will sign when she returns.

- A. Closed Minutes of May 17, May 24, and June 7, 2016
- B. Regular Session Minutes of May 17, 2016
- C. Special Regular Session Minutes of May 24, and June 7, 2016
- D. Account Payable Registers of May 10, May 17, June 1 and June 7, 2016
- E. May Revenue and Expenditures
- F. Out of State Travel Request
- G. Committee Updates

A. Recommendations to Hire

Superintendent Contract Approval
Business Administrator Contract Approval

LICENSED

Name	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Jacob Broadhead	MPES	3rd Grade DLI Spanish Teacher	Full-time
Danielle Parry	TSES	4 th Grade Teacher	Full-time
Brendan McGinn	TSES	5 th Grade Teacher	Full-time
Barbara Jerome	EHMS	Art 6 Teacher	Part-time
Kelly Wallis	EHMS	Band Teacher	Full-time
Kristine Gould	TMJH	Biology Teacher	Part-time
Cassidy St. Clair	TMJH	Counselor	Full-time
Jeremy Tadros	TMJH	Social Studies Teacher	Full-time
Christin Abbott	PCHS/TMJH	Choir Teacher	Part-time
Kristin Hall	PCHS	Counselor	Full-time

CLASSIFIED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Julie Finnegan	JRES Comm. Ed.	After-School Coord.	Part-time
Edna Sanchez	MPES	Inst. Asst. II Preschool	Part-time
Sandra Schmitt	MPES	Inst. Asst. II Kinder	Part-time
Tonya Christoffersen	PPES	Inst. Asst. II Kinder	Part-time
Jill Kindt	PPES	Inst. Asst. II Kinder	Part-time
Theresa Lippert	PPES	Inst. Asst. II Kinder	Part-time
Jennifer Minson	PPES	Inst. Asst. II P.E.	Part-time
Allison Dorius	TSES	Inst. Asst. II Kinder	Part-time
Lisa Harden	TSES	Inst. Asst. II Kinder	Part-time
Brantley Eason	TSES	ETS	Full-time
Amy Klug	TSES	Inst. Asst. II Kinder	Part-time
Lexie Pearce	TSES	Inst. Asst. II Preschool	Part-time
Jessica Ho	TSES	Inst. Asst. II Preschool	Part-time
Juan Nunez	PCHS	Custodian	Full-time
Guadalupe Vieyra	PCHS	Inst. Asst. II Special	Part-time

Monthly Reports

Gayle Kilgore presented the year-end report. EIG is an employee volunteer group to work in conjunction with the Board, District Administration and PCCEA in representing, negotiating and disseminating information out to its classified members so that they have a voice and right to vote on their negotiation package.

EIG Liaisons Todd Klarich and Jennifer Ivers have been meeting monthly with the Board, Superintendent, PCCEA and PCEA; and we appreciate the opportunity to meet monthly with as we feel these face to face meetings are very productive and a wonderful way to bridge communication from the Board to our members.

EIG Liaisons Jennifer Ivers and Cindy Hair have also been working with the district and PCCEA to amend the Classified Professional Agreement The CPA vote passed -- 85.3% in favor, 11.8% against, 2.9% N/A.

Superintendent Report

Superintendent Conley presented her superintendent report. One of her goals for the new year is to update her presentations. As we continue our vision for student learning, curriculum mapping has been going on for the past week with 55 teachers participating.

Nancy Krivick attended the Utah STEM Cohort around coding and she was chosen to start implementing coding at EHMS for next year. Coding will be expanding K-3 and 6-7 grades for next year.

Decision

Architectural and Engineering Firm

Todd Hansen was before the Board, to discuss architectural firms. The design committee met to review the proposals of architects who were interested in the district projects. After careful review, they are recommending VCBO as the architect. The committee consisted of an expert, two teachers and one community member. Top reasons for the recommendation is money and time. Todd stated that we can save a lot of time going with VCBO because they already have the paperwork and they know our district. Their references were also impeccable. The cost savings with VCBO is substantial around \$1M because they already have our information and they don't have to start from scratch.

Member Kaplan asked process questions. The architectural selection committee is a sub committee of the design team and Member Kaplan wants to make sure that the design team is in favor of this recommendation. How do we bridge from that recommendation to costs. The first cost savings is the paperwork, the plan, the engineering fee; VCBO already has that which is also a time savings. If we have plans reading in January we can save a substantial amount of money.

Todd Hauber said that their first process is to qualify firms, and the seconded was to rank the companies. The signification of the rank ordering is for the second process in negotiating a contract, which gets directly to costs.

Member Eihausen made a motion to accept the selection committee's ranking of qualified architects and authorize the district to enter into contract negotiations and finalization of the contract with the selected firm. With the ranking of #1VCBO #2 MHTN #3 GSBS and #4 IBI Group. Member Garrison seconded the motion. Motion passed unanimously.

Licensed Professional Agreement

Member Garrison spoke to the changes in the Licensed Professional Agreement that is before the Board of approval. One change this year is the change in professional development and prep time.

Member Garrison made a motion to approve the LPA as presented. Member Eihausen seconded the motion. Motion passed unanimously.

Board Meeting Dates

Member Eihausen made a motion to approve the Board Meeting dates as amended. Member Kaplan seconded the motion. Motion passed unanimously.

Policies for Discussion

Policy 10100 Safe Schools

The Board reviewed policy 10100 Safe Schools. Dr. Conley explained the reason for the proposed changes.

Policies for Adoption

Policy 7060 Sick Leave Bank was before the Board for adoption.

Member Eihausen made a motion to approve for adoption Policy 7060 Sick Leave Bank as posted. Member Garrison seconded the motion. Motion passed unanimously.

The Board took a recess at 4:45 p.m.

Public Comment 5:30 PM

Jim Tedford- Communications - Concerned about the mechanics of the meeting. The Board should schedule public comment at the beginning of the meeting, that way people don't have to wait. The three minute time limit should be a five-minute limit especially if there are not a lot of people making comment. It is important to be flexible. After the last meeting, I watched the video and I could not hear some of the conversation, if something can be done to improve that it would be great. You folks can do a better job in communicating. Because of the bond failing, you have to bend over backwards to regain the trust of the community. One of the biggest things is transparency. The Hugo meetings were a good start. The concept of open meetings concerns me especially the high school expansion committee and the curriculum committee. At the last meeting it was stated that a decision as to whether or not to open these two committees to the public would be on this agenda, and it is not.

Bryan Kossin- Unfair Bidding –Public funds and tax dollars are being wasted. I am concerned about the RFP

that was issued to select a contractor for the LED lightening. The LED was not an open bid and was pre-determined. The district gave the contract to whom they wanted even though their bid was higher. The district paid 50% more than they should have wasting hundreds of thousands of dollars.

Member Kaplan responded to Mr. Tedford's comment about the discussion not being added to the Board Agenda. In looking at the minutes, the Board did say they were going to discuss whether or not to open the Curriculum Committee and the High School Expansion Committee. This cannot be discussed at this time because it is not on the agenda.

The meeting was recessed at 5:43

Budget Hearing 6:00 PM
Revised Budget Adoption

Member Ehlers called the Budget Hearing to order at 6:00 P.M. The purpose of this meeting will be to approve the 2016 budget and the proposed 2017 budget.

Todd Hauber presented information on the budget. The presentation has been slightly modified, as the tax rates are now available so Todd has made that adjustment. The basic levy dropped and because of assessed valuation it caused the voted leeway to drop. The benefit of having growth in our community is that the actual tax dollar drops. The rates that the Board will be asked to approve are:

Discharge of Judgment 0.000000
Basic School Levy 0.001675
GO Bond Payments 0.000000
Capital Local Levy 0.000360
Voted Local Levy 0.001240
Board Local Levy .001800 0.000945

Todd Hauber reviewed the preliminary FY17 expenditure proposals, which included an increase of \$2.6M of that, \$1.2M, will come from new revenue sources and the balance will come from the reserve account. After 20-21 there will be a need to address the reserve balance. Currently we are sustainable, but there is a price to pay for that because we are using one-time monies.

Dr. Conley highlighted a couple of the new FTE's. As a reminder of what we are working on this summer, we are doing a program review of several different support programs including counseling services, and the curriculum that we are providing. Additional counselor at TMJH, an additional head nurse, full time that would supervise the other four nurses for a total of five nurses to cover eight buildings. Program review of special education and 504's. Training for admin for those services and teacher training on August 17.

PUBLIC COMMENTS:

Christina Miller speaking on behalf of a group of parents of diabetic children. Wants the Board to understand a day in the life of a diabetic. You really do need someone who is skilled and trained and competent with taking on this role of taking care of the children. She hopes the study will demonstrate the need for full time nurse to be in the school to take care of students. Timing for 504 meetings is critical and they need to be trained before the first day of school. In this budget put in a line item, a place holder for the three nurses that were proposed by Ember. If the report indicates that they are needed, then it is in the budget already.

Sophia Adrian and Francis Laurent both have Type 1 Diabetes. The girls helped with a bake sale to raise money to get full time nurses in the schools. The presented \$1,067.84 to the Board. The went on to say that full time nurses are essential because they need trained nurses to make sure that their insulin is administered correctly. When our blood sugar is not normal and there is not a nurse on staff, we have to

stay in the office with secretaries who are not trained. It is not fair that an office lady has to sit with me because there is not a nurse available. We will do whatever it takes to get full time nurses on staff.

Trevor Adrian, father of Alex and Sophie - both children are type 1 diabetics. He deals with a lot of complex things every day. He asked the Board to educate themselves on what this means. Hang out with these kids and your position will change. When they can't go and do something because their numbers are too high or too low it has an impact on them. A nurse is trained to know what the symptoms are. This is a massive potential threat when a child with diabetes is going down, a low blood sugar is bad, when it gets bad, it is 911 bad. Being able to interrupt these behaviors is critical. These kids need medical help, they need your support.

Anne Laurent - Her daughter was diagnosed when she was two years old. She knows how tight budgets can be, but it is important to have full time nurses and Park City prides itself on high standards. Getting comfortable with diabetes takes a lot of time. We are counting on you all to oversee our kids to make sure that their needs are met. This is not just diabetes; it is asthma and other illnesses that affect children.

Steven Laurent - When Francis was diagnosed they lived in Michigan and they did not have a full time nurse. When his wife got a job in Mexico, they had a nurse in every school, so they were excited to move there. Dollars are always short and they need to go to a lot of places. I am still learning how to deal with diabetes; it is as much art as science. We ask that you help us on the science part because it is very complicated. Office staff is great, but they are not scientists, please do what you can for these kids and all kids with a medical need.

Patricia Kempton - Has one child in the district. Her older son had an incident at EHMS and she had to remove him from the district due to the incident. Type 1 diabetes is a full time 24/7 illness. We need someone with a science background, like a nurse who knows how to treat kids. Budgets are a big issue and concern, she hopes that we can find better answers to help kids with this type of tricky issue and find the dollars towards getting someone that can be there for our kids.

Ashley Haylicak - Everything tonight has been about Type 1 diabetes, but there are many other aspects of a nurse to help take care of a child with an allergy, asthma, etc., it is just not diabetes. There are many nurses out there that are willing to work at a school.

Eric Llewellyn - His daughter Chloe goes to PPES and she has been a diabetic since she was two years old. Having Nicole Kennedy at the school was a great comfort to him and his wife. His wife used to sit in the car and wait to go into the school and check on Chloe. Eric thanked the students that raised the money.

Paige Hassel - Helped with the bake sale and she has many friends that have allergies. She knows so many diabetics and she feels bad. If we have a chance to make a difference then we should. With the money that we raised we do have a chance to get full time school nurses. This will help save lives. Her friends are still alive because the school nurses helped them.

Gabi Renola and Lauren Pettigrew - Helped with the bake sale. Gabi said that sometimes when the nurse is not at the school it is scary for the kids. Nurses should be available for other things like injuries, and allergies. Lauren said that she really didn't know a lot about diabetes, she actually had family members who had this. It wasn't until her friend was diagnosed that she learned what it meant.

Member Kaplan made a motion to adopt the 2015-16 final budget as presented. Member Eihausen seconded the motion. Motion passed unanimously.

FY17 Preliminary Budget

Member Kaplan made a motion to adopt the 2016-17 preliminary budget as presented. Member Eihausen seconded the motion.

Discussion on Motion:

- Member Garrison believes that we need to have a full time nurse at the elementary schools. She wants to adjust the budget so that we can make that a reality in the fall.
- Member Kaplan believes it speaks well of the district that we are bringing taxes down for the average home owner, yet we are doing what very few entities have done, we are taking money out of admin where we can and moving the money into the classroom. We are doing good things and being fiscally responsible. The board commissioned a detailed study around the whole student services areas, and the Board is going to take up this issue and thanked parents and student for speaking up. It is important that we do this right, and he wants to make sure that the whole process in looking at this area is something that we do well.
- Member Ehlers had two questions. How many health critical needs students are at each school and two, if we have five nurses going into next year how many more would that be.
- Dr. Conley stated that we do have some acute medical needs in all of our schools. We have twelve specific medical needs just at the high school. The real difference is the age of students at the elementary, as they are learning to care for themselves. Looking at models throughout the US and other districts, she is challenging the board to not be the norm in Utah. We are 49th in funding and 14th in outcomes, which means that we are utilizing our resources. We currently have four full time nurses and the fifth will be a head nurse. At the very minimal would need at least an additional CNA aide at the other three schools.
- Member Eihausen stated that the study was to determine what we needed as far as counselors, nurses, and intervention counselors.
- Member Conley said that we definitely need all of these things, but we do not have a pot of gold.

Member Garrison made a motion to accept the budget with the amendment to add one full time nurse to be added to an elementary school. Member Kaplan seconded the motion. Motion passed noting the dissenting vote by Member Eihausen.

Todd Hauber wanted the Board to know what the impact of this on the five-year horizon will be a deficiency in 2021 and we would be dipping into rainy money. The cost of one nurse will be approximately \$76,000 and this is on going.

Approval of Tax Rates

Member Kaplan made a motion authorize any budget adjustments necessary to reflect funds received from the Certified Tax Rate as presented. Member Eihausen seconded the motion. Motion passed unanimously.

Other Business Items

Dr. Conley reviewed talking points with the Board that they can use as they present information on the radio. Todd and Dr. Conley meet with PC Municipal regarding transportation and they are putting some things together for the community of ways to improve transportation. Alfred Knotts and Matt Dias will present additional information to the Board in August.

Member Eihausen made a motion to adjourn until August 2, 2016 at 9:00 a.m. Member Kaplan seconded the motion. Motion passed unanimously.

Adjourn

Meeting adjourned at 7:23 p.m.

Tania Knauer, President

JJ Ehlers, Member

Philip Kaplan, Member

Nancy Garrison, Member

Julie Eihausen, Member

Todd Hauber, Business Administrator